

UPS のラベルの作成方法

UPS (USA) のウェブサイトから、アカウントを持っている方は[ログイン](#)し「Shipping」→「Create Shipment」に行っていただき必要事項をご記入ください。(注：必ず宛先がご自身になるようにしてください)

ゲストとして送る方は [Ship as a guest](#) を選んでください。

1 Where is this shipment going?

[External Address Book](#)

Enter a New Address

| | |
|---|--|
| Company or Name: <input type="text"/> | City: <input type="text"/> |
| Contact: <input type="text"/> | State: Massachusetts ▾ |
| Country: United States ◆ | ZIP Code: <input type="text"/> |
| Address Line 1: <input type="text"/> | Telephone: <input type="text"/> |
| Address Line 2: <input type="text"/> | Ext.: <input type="text"/> |
| Apartment, suite, unit, building, floor, etc. | E-mail: <input type="text"/> |
| Address Line 3: <input type="text"/> | <input type="checkbox"/> Validate this street address |
| Department, c/o, etc. | <input checked="" type="checkbox"/> Residential address |

2 Where is this shipment coming from?

| | |
|---|--|
| Company or Name: Consulate-General of Japan | City: BOSTON ◆ |
| Contact: Textbook Section ◆ | State: Massachusetts ▾ ◆ |
| Country: United States ◆ | ZIP Code: 02210 ◆ |
| Address Line 1: 600 Atlantic Avenue ◆ | Telephone: <input type="text"/> |
| Address Line 2: 22nd Floor | Ext.: <input type="text"/> |
| Apartment, suite, unit, building, floor, etc. | E-mail: <input type="text"/> |
| Address Line 3: <input type="text"/> | <input type="checkbox"/> Residential address |
| Department, c/o, etc. | Return Address: <input checked="" type="checkbox"/> |
| If the shipment is undeliverable return to : | Same As Ship From ▾ |
| Contact: <input type="text"/> | |

1, Where is this shipment going? には、お客様の情報をご記入ください。

ご自宅に送る場合は、必ず「**Residential Address**」に**チェック**を入れてください。

2, Where is this shipment coming from? には、上記のように領事館の住所をご記入ください。

3 What are you shipping?

Number of Packages:
1

Packaging Type: [?](#)
Other Packaging ▾ ◆

Weight:
2 lb ◆

Package Dimensions: [?](#)
Length: 11 x Width: 9 x Height: 1 in.

Large or Unusually Shaped Packages [?](#)

Large Package

Additional Handling

Package Declared Value: [?](#)
USD

Note: Additional shipping fees may apply based on declared value.

4 How would you like to ship?

Service:
UPS Ground Service ▾ ◆ [Compare Time and Cost](#) ↗

Do you need [additional services?](#) [?](#)

| | |
|--|------|
| <input type="checkbox"/> Send E-mail Notifications | Free |
| <input type="checkbox"/> Receive Confirmation of Delivery | Yes |
| <input type="checkbox"/> Deliver Without Signature | Free |
| <input type="checkbox"/> Deliver On Saturday | Yes |
| <input type="checkbox"/> Offset the climate impact of this shipment (UPS carbon neutral) | Yes |
| <input type="checkbox"/> Non-machineable Packaging | Yes |

Some services may require extra information. You will be able to enter the required information on the next page.

3, What are you shipping?

Packaging Type は、必ず「**Other Packaging**」を選んでください。

Weight および Package Dimension には、該当学年のパッケージの重さ・大きさをそれぞれご記入ください。

4, How would you like to ship?





配送の方法は、お客様のご希望のものを選んでいただいでご記入ください。

なお配送方法、支払い方法等のご質問は、直接UPSにお問い合わせいたします。

6 How would you like to pay?

Please enter your payment information below. The information you enter will be transmitted using a secure connection. Required fields are indicated with ♦.

Bill Shipping Charges to: [?](#)
 Use a Payment Card ▼ ♦

Card Type:
 Select Payment Card ▼ ♦    

Card Number: ♦ **Verification Code:** [?](#)
 ♦

Expiration Month: ▼ ♦ **Expiration Year:** ▼ ♦

Billing Address:

Use the Ship From address above as my Billing Address

Use the following address as Billing Address

Country: ▼ ♦ **City:** ♦

Address Line 1: ♦ **State:** ▼ ♦

Address Line 2: ♦ **ZIP Code:** ♦

Apartment, suite, unit, building, floor, etc.
 Address Line 3:

6, How would you like to pay?

ご希望のお支払い方法を選択してご記入ください。

「Next」を押していただくと、確認画面に移動します。

ご住所等間違いが何もなければ、「Ship Now」を押し、次のページにてラベルを印刷してください。