

UPS のラベルの作成方法

UPS (USA) のウェブサイトから、アカウントを持っている方は[ログイン](#)し「Shipping」→「Create Shipment」に行っていただき必要事項をご記入ください。(注：必ず宛先がご自身になるようにしてください)

ゲストとして送る方は [Ship as a guest](#) を選んでください。

1 Where is this shipment going?

[External Address Book](#)

Enter a New Address

Company or Name: [Text Field]	City: [Text Field]
Contact: [Text Field]	State: Massachusetts [Dropdown]
Country: United States [Dropdown]	ZIP Code: [Text Field]
Address Line 1: [Text Field]	Telephone: [Text Field] Ext.: [Text Field]
Address Line 2: [Text Field]	E-mail: [Text Field]
Apartment, suite, unit, building, floor, etc. Address Line 3: [Text Field]	<input type="checkbox"/> Validate this street address
Department, c/o, etc.	<input checked="" type="checkbox"/> Residential address

2 Where is this shipment coming from?

Company or Name: Consulate-General of Japan	City: BOSTON
Contact: Textbook Section	State: Massachusetts [Dropdown]
Country: United States [Dropdown]	ZIP Code: 02210
Address Line 1: 600 Atlantic Avenue	Telephone: 617-973-9772 Ext.: [Text Field]
Address Line 2: 22nd Floor	E-mail: [Text Field]
Apartment, suite, unit, building, floor, etc. Address Line 3: [Text Field]	<input type="checkbox"/> Residential address
Department, c/o, etc.	
If the shipment is undeliverable return to : Contact: [Text Field]	Return Address: <input checked="" type="checkbox"/> Same As Ship From [Dropdown]

1, Where is this shipment going? には、お客様の情報をご記入ください。

ご自宅に送る場合は、必ず「**Residential Address**」に**チェック**を入れてください。

2, Where is this shipment coming from? には、上記のように領事館の住所をご記入ください。

3 What are you shipping?

Number of Packages:
1

Packaging Type: [?](#)
Other Packaging ▾ ◆

Weight:
2 lb ◆

Package Dimensions: [?](#)
Length: 11 x Width: 9 x Height: 1 in.

Large or Unusually Shaped Packages [?](#)

Large Package

Additional Handling

Package Declared Value: [?](#)
USD

Note: Additional shipping fees may apply based on declared value.

4 How would you like to ship?

Service:
UPS Ground Service ▾ ◆ [Compare Time and Cost](#) ↗

Do you need [additional services?](#) [?](#)

<input type="checkbox"/> Send E-mail Notifications	Free
<input type="checkbox"/> Receive Confirmation of Delivery	Yes
<input type="checkbox"/> Deliver Without Signature	Free
<input type="checkbox"/> Deliver On Saturday	Yes
<input type="checkbox"/> Offset the climate impact of this shipment (UPS carbon neutral)	Yes
<input type="checkbox"/> Non-machineable Packaging	Yes

Some services may require extra information. You will be able to enter the required information on the next page.

3, What are you shipping?

Packaging Type は、必ず「**Other Packaging**」を選んでください。

Weight および Package Dimension には、該当学年のパッケージの重さ・大きさをそれぞれご記入ください。

4, How would you like to ship?

配送の方法は、お客様のご希望のものを選んでいただいでご記入ください。

なお配送方法、支払い方法等のご質問は、直接UPSにお問い合わせいたします。

6 How would you like to pay?

Please enter your payment information below. The information you enter will be transmitted using a secure connection. Required fields are indicated with ♦.

Bill Shipping Charges to: [?](#)
Use a Payment Card ▼ ♦

Card Type:
Select Payment Card ▼ ♦    

Card Number: ♦ **Verification Code:** [?](#)
 ♦

Expiration Month: ▼ ♦ **Expiration Year:** ▼ ♦
Select Month ▼ ♦ Select Year ▼ ♦

Billing Address:

Use the Ship From address above as my Billing Address

Use the following address as Billing Address

Country: ▼ ♦ United States
Address Line 1: ♦ **City:** ♦

Address Line 2: ♦ **State:** ▼ ♦ Select One
Address Line 3: ♦ **ZIP Code:** ♦

Apartment, suite, unit, building, floor, etc.

6, How would you like to pay?

ご希望のお支払い方法を選択してご記入ください。

「Next」を押していただくと、確認画面に移動します。

ご住所等間違いが何もなければ、「Ship Now」を押し、次のページにてラベルを印刷してください。